

RIA CHHABRA

CHARTERED ACCOUNTANT (MAY'23)

SUMMARY

Seeking challenging assignments in the domain of Taxation, Finance, Accounts, Auditing and Investment Banking with growth-oriented organization where I can utilize my professional knowledge to contribute towards organization's goals by seeking opportunities for professional growth and advancement.

EXPERIENCE

Varun Beverages Limited

- Assistant Manager (Cluster), 08/2023
 - Performed closure of Month End Accounting incl scrutiny of Trial Balance and prepared MIS for GL for tracking Variable expenses & analysis of Variances with AOP.
 - Monitoring & reporting of Financial Performance of the East Zone Inclusive of Balance Sheet, Variance Analysis, Yield Report, etc.
 - Oversee the complete Record to Report cycle, ensuring accurate and timely completion of month-end activities, by ensuring compliance with accounting standards and regulatory requirements, Such as Posting Recurring and Non-Recurring entries.
 - Revenue recognition accounting includes tracking & reviewing of trade margin, Distributor incentives, GST Incentive, Vehicle Incentive, and ROI Incentive provided by Company to Distributor.
 - Managed end-to-end lease accounting processes including recognition, measurement, and remeasurement under Ind AS 116.
 - Handled Import Accounting Process in SAP for Khurdha Project.
 - Scrutinizing the invoice and posting Accrual entries.
 - Identifying the prepaid expense and preparation of Amortization Schedules.
 - Preparation of Bank Reconciliation, general ledger Reconciliation, AP and AR Reconciliation.
 - Monitoring Vendor & Customer Ageing report and providing insights to senior management.
 - Managed and filed GST returns including GSTR-1, GSTR-3B, and GSTR-9 in compliance with tax regulations and reconciliation. *



CONTACT

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HARD SKILLS

- ❖ Internal & External Audit
- ❖ Accounting Standards & IND-AS
- ❖ Financial Accounting
- ❖ Direct tax & Indirect Tax
- ❖ Financial Decision Making

SOFT SKILLS

- ❖ Multi-tasking
- ❖ Communication
- ❖ Decision making
- ❖ Adaptability
- ❖ Observations

QUALIFICATIONS

Chartered Accountant, 05/2023

- ❖ The Institute of Chartered Accountants of India.
 - ❖ Class XIIth, 03/2011
CBSE Board
 - ❖ Class Xth, 03/2009
CBSE Board
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N Manek Pvt Limited Bhubaneswar, ODISHA

- **Audit Assistant, 08/2017 - 02/2022**
 - Assisted in statutory audit of various Construction industry, Food Industry, Healthcare, Trading & Manufacturing concern.
 - Preparation of Project Report and CMA Data for Short Term Loan Disbursements
 - Preparation & adherence to audit plan, execution in accordance with terms of engagement.
 - Participating in meetings with the KMP/BOD/Management for discussions & resolutions of audit findings.
 - Bank reconciliation & stock verification, statutory compliances, GST, TDS etc.

TECHNICAL SKILLS

- ❖ ERPs: Tally, SAP, Power BI
 - ❖ Micro Soft: Excel, Word, PowerPoint
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Nitin Manek & Associates Bhubaneswar, ODISHA

- **Articled Assistant, 04/2014- 04/2017**
 - Assisted in Physical verification of stock for stock audit assignment in various industries for which we were empaneled by SBI.
 - Assisted in the development of audit programs for financial, operational and compliance audits and execute testing accordingly.
 - Analyzed the financial statement including site visits and ensuring that the company complies with the relevant laws and regulations.
 - Verification of various process of organization by performing Risk assessment procedures, Control Testing (e.g. P2P process) and reporting the irregularities / deficiencies in internal control
 - Assisted in Tax Audit Report preparation & Income Tax filling of 50+ SME clients & Income Tax fillings.
 - Assisted in Stock & Receivables audit, GST audits & GST fillings, TDS fillings & other TDS related matters.
 - Drafted replies for Notices under Income Tax Act and SGST/CGST Act and also represented various clients before Central GST Office.
 - Collected and examined external confirmation for both Accounts receivable and accounts payable.
 - Proficiently prepared Search Report for Bank to evaluate those who have applied for Loan.
 - Prepared and analyzed revenue-related financial transactions in compliance with Ind AS 115, ensuring proper allocation of transaction price, identification of performance obligations, and timing of revenue recognition.

PERSONAL DETAILS

- Date of Birth : 19-08-1993
 - Current & Permanent Address: At-Plot no-202 Laxmisagar, PO: Laxmisagar, Dist. Khurdha, Odisha, Pin 751006.
 - Husband Name-Rajat Arora
 - Languages known: English, Hindi, Odia.
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DECLARATION: I do hereby confirm that the above stated information is true and correct to best of my belief and knowledge.

RIA CHHABRA
